

I have reviewed the 2019-2021 CAEP Three-Year Plan and 2020-2021 Annual Plan and attest that this proposal is in alignment with Consortium's current goals and objectives. \*

Yes

No

Are you an existing 2018/19, 2019/20 CAEP funding awardee? \*

Yes

No

Program Name \*

After School Tutoring Program at Goleta Valley Library

Primary Contact Name \*

Brent Field

Primary Contact Email \*

bfield@cityofgoleta.org

Primary Contact Phone \*

805-690-5137

### Applicable Noncredit Program Area \*

- Adult Education (ABE, ASE, Basic Skills)
- English as a Second Language/Citizenship
- Entry or Reentry into the Workforce
- Adults with Disabilities
- Short-Term CTE/Programs in Pre-Apprenticeship
- Literacy

1. Executive Summary: Please provide an executive summary of your proposed plan (to include overarching goals and outcomes) to create new programs or expand existing programs in one of the areas identified above. \*

The After School program was successfully implemented and developed from October 2019 through February 2020, though much reduced from its original schedule to just 2 days a week from 3 to 6 pm. GVL wants to expand the program schedule to Tuesday, Wednesday, and Thursday from 12 noon to 6 pm. We would need 20 adult volunteer tutors per school semester. Over the course of the program we would potentially recruit and train more than 80 adults.

As the library is currently not offering any programs in the library, only virtual programming. To move the after school program online we need WiFi hotspots and tablets for tutors so that we can train them to use Brainfuse HelpNow and so that they can communicate with K-8 students who have had tablets issued to them by the school district. Having tablets and hotspots also allows us to loan them to those home schooled students who do have either. At present we have neither tablets or hotspots for the program.

2. Integration: Please explain how your proposed program integrates adult education programs at SBCC and creates a transition to credit/transfer educational programs or creates a transition to the workforce (including, but not limited to, internships, jobs, pre-apprenticeships, and self-employment). \*

Adults who sign up to be volunteer tutors in the program may want to improve their technology skills so as to be able to tutor older students in K-8 grades. So may take non-credit or credit classes should they want certifications at the SBCC.

3. Justification: Please justify the need of your proposed program and include research, labor market information, employer feedback, student surveys, or other relevant information and describe how funding will further your objectives. For programs that have previously received funding, please justify the need, include students served, and provide a status report on your existing award(s) and remaining balance(s). \*

Goleta Valley Library was awarded \$43,000 to develop and implement an After School Tutoring program in the 2019/20 academic year. The program was launched October 2019 and ended prematurely March 17, 2020 when the library closed due to the COVID-19 pandemic. We were able to secure \$10,000 in emergency funding from the consortium so that we could re-launch the program virtually this fall.

The program recruited 12 adult volunteer tutors who instructed an average of 24 K-5 students per month. Brainfuse HelpNow average usage per month was 872 sessions in 2019, reduced to less than 200 per month in January and February after the holidays. We anticipated an increase for the rest of the school year due to increased marketing but unfortunately the pandemic interfered with our plan.

Securing funding for the Spring 2021 term and 2021/2022 school year would allow GVL to expand the program by offering tutoring to K-8 students from K-5 students currently, and to offer tutoring on more days (Tuesday, Wednesday, and Thursday instead of Tuesday and Thursday currently). This would increase the amount of adult tutors necessary to run the program effectively from 12 currently to a minimum of 18 per semester.

Funding would also allow us to purchase WiFi hotspots and tablets to loan to tutors and students so that they can communicate directly from outside the library.

4. Outreach & Marketing: Please describe your plans to conduct outreach and marketing to reach your target population and increase enrollments. \*

In addition to printing bookmarks with program info that we will include with items checked out to families, we will advertise on social media such as Facebook and Instagram. We will also buy advertisements throughout the school year on various print and online media, and the Spanish language Radio Bronco. Santa Barbara media such as the News-Press and Independent in print and online; online media such as Edhat and Noozhawk, and the Santa Ynez Valley news in print will be our channels to potential volunteers and families with K-8 students.

5. Partnerships: Please provide 2-3 prospective CAEP Programs or Partners you plan to work with to maximize student and client participation and describe your prospective collaborative efforts; either with current CAEP programs and/or other external community entities. \*

Friends of the Goleta Valley Library has offered funding support for the annual subscription to Brainfuse HelpNow, an online tutoring program which provides services to students from 1 pm to 10 pm five days a week.

GVL has partnered with Partners in Education, administered by the Santa Barbara County Education Office, to provide support for library programs. They have generously offered to support the After School program by providing the services of their volunteers.

6. SBCC Noncredit Student Support Services: Provide your plans to integrate SBCC Noncredit Student Support Services in order to assist students in obtaining abbreviated educational plans. \*

Not applicable

7. Alignment: Please describe how your program is in alignment and furthers the Consortium's goals and objectives as stated above. \*

(7) Programs for adults, including, but not limited to, older adults, that are primarily designed to develop knowledge and skills to assist elementary and secondary school children to succeed academically in school

8. Leveraging Funds : Please describe what other funding sources, and the percentage of those funding sources, will be used to support your CAEP proposed program. \*

Friends of the Goleta Valley Library have generously agreed to fund an annual subscription to Brainfuse HelpNow in the amount of \$10,900. The consortium funded the resource through October 2020. FOGVL will continue to support the program.

9. Diversity, Inclusion, and Equity: Please describe how your program will create a diverse, inclusive, and equitable educational experience for adult learners. Please identify strategies in which your program plans to address racial inequality and professional development support for instructors and staff. \*

The After School program will recruit adult volunteer tutors in accordance with the guidelines and training from the the City of Goleta's Diversity and Inclusion training.

The Goleta Valley Library is a department of the City of Goleta thus is committed to diversity, inclusion, and equity. From the report to the City Council dated July 21, 2020, titled "Diversity and Inclusion Training":

"The City of Goleta is committed to cultivating a workplace with cultural competence and understanding and creating a workforce that is diverse and inclusive, displays social equity and is well educated in unconscious or implicit bias. The City Council recently strengthened that commitment by adopting Resolution 20-37 on June 8, 2020, standing in solidarity with the Black Lives Matter movement condemning police brutality and racism and declaring the issue of racism to be a public health emergency."

Report available at <https://goleta.legistar.com/LegislationDetail.aspx?ID=4584613&GUID=73A84BAC-5A44-492F-B07F-90C7DD5625E1>

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10. Potential Budget Reductions: Please describe what specific programming needs and/or services your program would reduce or eliminate should the CAEP grant budget be reduced (range 10-25% at any point during the grant cycle). Please note that final budget reductions would be determined by the Santa Barbara Adult Education Consortium based on the Consortium's priorities and goals. \*

GVL would have to reduce the days and hours that the program is offered by one third, eliminating one afternoon of the three afternoons the program is scheduled. Doing so would reduce total hours the library technician ran the program from 20 to 14 hours, resulting in a savings of about \$15,000 in salary and benefits, or 23% of the total budget.

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## 6. Activity Chart \*

Please use the Activity Chart provided in the link under the instructions and email to [sbaebg@gmail.com](mailto:sbaebg@gmail.com). The Activity Chart should outline your program's specific objectives and activities, along with a timeline for completion, the person/agency responsible, outcomes and data capture methods. Please attach additional pages if necessary.

I certify that the Activity Chart has been completed and emailed to [sbaebg@gmail.com](mailto:sbaebg@gmail.com)

## Total Budget Requested \*

\$64,650

## 1000 (Instructional Salaries) \*

Total dollars requesting for INSTRUCTIONAL PERSONNEL (include 25% for BENEFITS in 3000 section below)

\$35,000

## 1000 Detail \*

Please provide a detailed budget for this category.

1 library technician to instruct tutors and supervise program

\$25 per hour

20 hours per week

14 months (56 weeks)

Total \$28,000

## 2000 (Noninstructional Salaries) \*

Total dollars requesting for PERSONNEL (include 25% for BENEFITS in 3000 section below)

Not applicable

**2000 Detail \***

Please provide a detailed budget for this category.

Not applicable

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**3000 (Benefits from 1000 and 2000 categories) \***

Total dollars requesting for BENEFITS . The average benefit rate is 25%.

\$7,000

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**4000 \***

Total dollars requesting for INSTRUCTIONAL SUPPLIES and NON-INSTRUCTIONAL SUPPLIES and Computer Software (not Hardware).

\$10,000

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**4000 Detail \***

Please provide a detailed budget for this category.

Ad buys in Santa Barbara, Goleta, and Santa Ynez Valley:

Facebook & Instagram \$2,000

SB Independent \$2,000

Edhat Santa Barbara \$1,000

Noozhawk Santa Barbara \$1,000

Santa Barbara News-Press \$1,000

Santa Ynez Valley News \$1,000

Radio Bronco \$1,000

Print bookmarks for in-book circulation \$1,000

Total: \$10,000

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5000 \*

Total dollars requesting for CONSULTANTS, MEETINGS, PROFESSIONAL DEVELOPMENT

Not applicable

5000 Detail \*

Please provide a detailed budget for this category.

Not applicable

6000 \*

Total dollars requesting for CAPITAL OUTLAY (Computer Hardware)

\$19,650

6000 Detail \*

Please provide a detailed budget for this category.

15 iPads (w/keyboard & pencil) at \$590 ea: \$8,850

15 hotspots at \$720 ea: \$10,800

total \$19,650

Do you currently receive other NON-CAEP funding that supports the proposed activity? If yes, please describe how additional funding expands or supports that activity. \*

Friends of Goleta Valley Library paid for annual subscription to BrainfuseHelpNow, the online tutoring program, through 2021, expected to continue through 2022.



What is your sustainability plan for this activity when funding is no longer available? \*

Provided the program is a success, measured by the number of adults tutors we recruit and the number of K-8 students tutored, the Goleta Valley Library may appropriate funds from its program budget to fund the tutoring program.

Total number of adult students served in 2018-2019 and 2019-2020 (for CAEP awardees). \*

15

Target number of adult students you plan to serve from 2020-2022. \*

80

This form was created inside of Santa Barbara City College.

Google Forms